

**TRANSFER OF CERTIFICATE OF MEMBERSHIP**  
**RURAL WATER DISTRICT #3, PAYNE COUNTY, OKLAHOMA**

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KNOW ALL MEN BY THESE PRESENTS:

That I, \_\_\_\_\_ in consideration of \$ 10.00  
*(Present Owner - Please Print)*

lawful money of the United States, to me paid before the ensembling and delivery of these presents, the receipt whereof is hereby acknowledged, and for other good and valuable considerations, have sold, assigned, transferred, and set over, and by these presents do sell, assign, transfer, and set over unto

\_\_\_\_\_ my right, title, and interest as a member  
*(New Owner - Please Print)*

of Rural Water District #3, Payne County, Oklahoma, an agency of the State of Oklahoma and a body politic and corporate, to the extent of one membership, and I do hereby request and direct the said District to transfer the membership for said one membership to and in the name of above new owner. Said transfer to be effective this date, \_\_\_\_\_ [ **RWD Account Number** \_\_\_\_\_ ]. This agreement is subject to Rural Water District #3, Payne County, Oklahoma Board's Approval. All prior billing must be paid for this transfer to be approved.

IN WITNESS WHEREOF, I have hereunto set my hand this date, \_\_\_\_\_.

\_\_\_\_\_  
Present Owner Signature

STATE OF OKLAHOMA    )  
                                  ) §  
COUNTY OF PAYNE    )

\_\_\_\_\_  
Present Owner Signature

Before me, a Notary Public in and for said County and State, on this date, \_\_\_\_\_ personally

appeared \_\_\_\_\_, to me known to be the identical person(s) who executed the within and foregoing instrument, and acknowledged to me that (he/she/they) executed the same as (his/her/their) free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.

\_\_\_\_\_  
Notary Public

In Consideration of the above transfer of membership, I hereby assume all liabilities, obligations, and duties attached to said membership in said District or devolving upon me by reason thereof. **Transfer of this Benefit Unit** is subject to Rural Water District #3, Payne County, Oklahoma Board's Approval.

Please obtain and read a copy of District's By-Laws and Application for Water Service and Water User's Agreement that this transfer is based upon. A copy of the District's By-Laws is posted on our web site: [www.Rwd3.com](http://www.Rwd3.com).

**Note:** (excerpt from the *Application for Water Service and Water User's Agreement*.)

When the Rules and Regulations of the District provide *that the District will read the water meters* and submit bills for water: These bills shall be rendered by the District on or before the fifth day of the month following the month in which the water service is used, and the undersigned agrees to pay said service bill on or before the fifteenth day of the month in which the bill is rendered, or be subject to a late charge of ten-percent. Failure of the District to submit a service bill shall not excuse the undersigned from his obligation to pay for the water service.

**Failure to pay a bill** within forty-five days of its due date shall result in discontinuance of the service. Resumption of service requires payment of all outstanding fees, including a reconnect fee.

Water meter shall be located in a manner that allows easy access for monthly meter reading. Water meter may not be located behind any fence unless owner provides a non-locked gate.

**New Member shall pay a \$150.00 Transfer Fee and provide a copy of Deed of Record as filed in the Payne County Clerk's office. Please enclose items with this application.**

_____		_____	
Print Name		Signature	
_____		_____	
Print Spouse's Name		Spouses Signature	
_____		_____	
_____	_____	_____	_____
Date	Mobile Phone	Home Phone	Work Phone
_____		_____	
Home E-mail Address		Work E-mail Address	
_____		_____	
Mailing Address for Billing		City, State Zip (Mailing Address)	
_____		_____	
Property Address, <i>if different</i>		City, State Zip (Property Address)	

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RURAL WATER DISTRICT #3, PAYNE COUNTY, OKLAHOMA

By \_\_\_\_\_ By: \_\_\_\_\_  
(Secretary) (President)

**Return To:**

Rural Water District #3, Payne County — PO Box 1748 — Stillwater, OK 74076 — **Phone:** 405-707-7100